

**MINUTES OF WESTBURY GROUP PRACTICE
PATIENTS PARTICIPATION GROUP MEETING at WHHC**

Date: 5th June 2018 at 6.30pm

Present:-Shelagh Carpenter (SC), Peter Biggs (PB), Diana Benham (DB), Val Billings (VB), Barbara Burrows (BB), Pauline Byerley (PB), Bill Fanning (BF), Alan Hay (AH), Sheila Kimmins (SK), Jackie Litwin (JL), Vivien Moore (VM), Martin Weymont (MW), Pat Wheatley (PW), Bill Yeadon (BY), Mary Pyne (MP)

Present from the Practice:- Mark Dickson (MD), Marie Strachan (MS), Dr Richard Edwards (RE), Mandy Johnson (MJ), Karen Bishop (KB)

Apologies:- M Bartlett (MB), Susan Ezra (SE), Stan Flukes (SF), Barbara Gerrish (BG), Diana Hamilton (DH), Richard Gale (RG), Rosemarie Gale (RG), Mike Kimmins (MK), Arthur McKechnie (AM), Jennifer Propert (JP), Cass Rudin (CS), Lorraine Walters (LW), Tony Stenning (TS), Valerie Stenning (VS).

	AGENDA ITEM	ACTION
1.	<p>Welcome:</p> <p>SC welcomed everyone to the meeting. She shared the sad news that Marjorie Ellery and Ken Frewer both PPG members had recently passed away. Apologies were given from those unable to attend the meeting.</p>	
2.	<p>Presentation by Adam Coote - Fitness Manager at Warminster Sports Centre:</p> <p>Adam Coote, Fitness Manager at Warminster Sports Centre was welcomed to the meeting and gave a talk on Active Health. He explained that it was a referral scheme link between GP surgeries and Leisure facilities in the county. They deal with a wide range of conditions and the initial program is for 12 weeks. Active Health includes Gym, Swimming, Walking and Active health aqua programs. They also run courses for Active Health Circuits, Falls/Balance Programme, Exercise after Stroke Programme and Phase 4 Cardiac Programme. The referral process is made by a health care professional, the patient is then contacted by Active Health where they are given an initial meeting date to discuss their needs/requirements. The plan lasts for 12 weeks, which is then reviewed after 6 weeks and again at 12 weeks with a follow up 9 months later. AC gave an overview of how the Programme is working. Since they started 19,000 referrals have been made, 3263 in the last year, WHHC is the 4th largest referrer. DB asked if there is a waiting list, AC advised no waiting list and patients are contacted by Active Health asap once the referral has been received. PW asked if it</p>	

	<p>was a free service, AC advised that, if referred by a health care professional, it was not free but at a reduced cost. VB asked if a referral from GP was needed to access the service. A referral is needed but this doesn't have to be just a GP, it can be a physio or consultant. PB wondered once discharged from hospital if it would be helpful if the hospital could let patients know about the service rather than waiting several weeks to see a GP. PB also asked what happens with the surgeries that aren't very good at referring. AC advised there are 4 Active Health Co-ordinators that will look into this. SC thanked AC for attending and for the very informative information given.</p>	
3.	<p>Review of the Minutes of the last full meeting on 20th February 2018 and matters arising.</p> <p>SC apologised for the very late distribution of the last minutes and assured this would not happen in the future. SC ran through the Minutes of the last meeting. She advised that MJ had received one amendment from PW. She had made her apologies for the last meeting but this was not documented. It has now been rectified.</p> <p>SC advised POD have confirmed that they will be attending the meeting in September. SC has met with Emma Wilkins from BMI and they will be attending, this will be at the December meeting. They will be doing a talk on Back pain, a physio and consultant will also be in attendance. BP machines in the waiting room are currently on hold but she will be in touch with anyone that has volunteered should we go ahead. We are no further forward with NJOG replying to text messages. There were no other matters arising.</p>	
3.	<p>Surgery Update.</p> <p>MD advised that JJ has now left the practice but we have recruited a new partner CB. We are in the process of interviewing 2 new GP's, one partner and one salaried. AG is currently on maternity leave and this is being covered by MG. HS has just returned from her maternity leave. We have recruited an advanced Nurse Practitioner who will also take over infection control. We are looking at recruiting more as well as a TCOP (Transforming Care of Old People) Nurse. We are currently looking at changing the Urgent Care Team and will have 2 duties all day Monday and Friday and 2 every afternoon. We are also looking into the possibility of employing a Physio and Mental Health Nurse to work alongside our Urgent Care Team. MD advised that as we are running out of space we are going to have 3 more clinical rooms built and looking to have them done by September. RW has been appointed Clinical Lead. AH asked at what age do you come under the Older People's Nurse? MD advised this is currently set at 75 but is not set in stone. DB asked what provision there is for Dementia patients. MD advised that RW is working on being 'Dementia Friends'. She has arranged training for staff and is currently undertaking risk assessments of the building and looking at how things could be changed to make things easier for these patients.</p> <p>AH mentioned that on occasions when he has needed to see a GP he will go to WHHC instead of Bratton, but this will cause a problem with his repeat prescriptions as the chemist gets changed and all medication</p>	

	<p>goes to Shaunaks in Westbury instead of Bratton. Is there any way this can be rectified? RE advised prescriptions get signed electronically and changes automatically. But there is a way in which this can be avoided and other GP's may not be aware of it so it will be discussed at the next GP meeting. MS will also take to GP away day. AH also asked why can we change pharmacy online but not to Bratton. RE advised this is because Bratton is a dispensary and online will only list pharmacies.</p>	
5.	<p>A.O.B</p> <ul style="list-style-type: none"> • SC informed that the Westbury Street Party on 7th. July has a Caribbean theme this year. The PPG Sub-Group had discussed this and decided that we would not have a stand this year. MP advised there is a Westbury Festival Event being held on 22nd. September that may be more appropriate. It is £5 a table and she will pass all the details to SC for more information. • SC asked if anyone had any idea how to get more members on board. PW suggested White Horse News, MP suggested bring a friend. BF suggested if you are member of another group spread the word. MW asked how we can get across to others and the community the information we learn at the PPG meetings. SC advised that the minutes will be on the website. It was suggested that it could be put in the WGP Newsletter, MS will action. Other suggestions were Social media, link to minutes to Facebook, MS will action this and GDPR. • PW asked if the points going into newsletter could they go in the White Horse News also, MS will look into. • SC advised that Local Area Co-ordination is starting in Wiltshire. They will be an accessible point of contact for community support. 3 co-ordinators will be appointed. SC has contact details should anyone be interested in these voluntary positions. • PB advised that the Area Board had decided defibrillators were needed in the town, these have been scattered across the area. He asked if they are used, do we as a surgery get to know they have been used. MD advised that we would be advised of an incident but not that or which defibrillator had been used. • AH wanted to express his disappointment at the leaving of JJ after such a short space of time. • MS wanted it minuted that she would look for a microphone to help with the hearing at meetings. 	<p>SC</p> <p>MS MD SC</p> <p>MS</p> <p>MS</p>
5.	<p>Date of next meeting: Tuesday 4th September at 6.30pm. at WHHC.</p>	